

**FAREHAM LEASEHOLDERS' FORUM**  
**Minutes of the meeting held 22 November 2012 in**  
**the Civic Offices Fareham**

**Present:** Brian Lee (Chairman)  
Cllr P Davies (Chair, Housing Tenancy Board)  
Cllr K Trott (Member of Housing Tenancy Board)  
Doreen Adams  
Doreen Stairs  
Mr P Williams  
Jon Shore (Tenancy Services Manager)  
Hugh Saich (Leasehold Management Officer)

**Apologies:** Jennie Larkin (Tenant Involvement Officer)  
Sharon Findley

**2. Minutes of Previous Meeting**

Approved

**3. Matters Arising**

The LMO enquired as to whether the overgrown vegetation at the rear of Medina House had been cut back, but it transpired that it had not. Cllr Davies was going to follow the matter up with the Director of Streetscene, Paul Doran

**4. Estate Improvement Budget**

The Tenancy Services Manager explained to the group that £18,000 had been set aside for improvement works which both leaseholders and tenants requested and which would be beneficial to all. It was explained that once suggestions had been approved and carried out, leaseholders would contribute towards the cost of the works through their service charges (tenants would pay through their rent).

The LMO agreed to look into several maintenance issues which leaseholders raised, including how the charges were apportioned for the creation of the bin store area at Medina House.

The Tenancy Services Manager explained that one of the solutions to anti social behaviour in the blocks was to install security doors, although those on the ground floor would not use them. The LMO explained that there was a sound system which could be installed which omitted an unpleasant noise which only younger people can hear and agreed to investigate further.

**5. Cleaning Contract & Block Captain Event**

Leaseholders said that the recent block captain meeting was not as successful as previous meetings because it was less structured and the group was split into several groups and not feeding back their concerns. The TSM stated that the Council understood the concerns of residents and that they were taking steps to ensure their contractors and grounds maintenance teams gave a satisfactory service.

The LMO agreed to pass on the comments.

## **6. Newsletter**

This item was missed by the Chairman (and group!) and not discussed!

## **7. South Coast Training**

The Chairman briefed the group on the recent training event which he attended and stated that they were well organised and gave useful information to leaseholders.

## **8. Any Other Business**

Leaseholders reported several maintenance issues and the LMO agreed to investigate to see if measures were taken in order to cut down on problems in the future (for example, the use of gutter guards to help prevent leaves from blocking gutters).

It was further agreed to consult with residents about the future use of some of the drying areas.

## **9. Date and Time of Next Meeting**

Tuesday 19 February 2013 at 4.00pm in the Vannes / Pulheim Room