

Community Governance Review 2015 -2016 – Draft Timetable

Stage	Action	Timeline	Outline of Action
1	Report to full Council	30 July	Council determines Terms of Reference of community governance review
2	Publish terms of reference	3 August	Council publishes Terms of Reference and notifies Interested parties of the review timetable.
<p>Communication Strategy: To prepare a letter and delivery to every household, local businesses, community groups and interested parties to encourage qualitative responses. Devise communications campaign to include posters and leaflets, book hall for exhibition, set up page on website and arrange for submission of comments by internet and FAQs.</p>			
3	Consultation period on the options set out in the terms of reference to avoid peak time holiday period	21 September – 14 Dec	<p>Consultation letters as above and including:</p> <ul style="list-style-type: none"> • Hampshire County Council • Winchester City Council • Wickham Parish Council • Borough councillors representing Funtley • Portsmouth Angling Club <p>Notices in Funtley notice board, Miner's Arms, Social Club, McColls/Funtley Post Office, St. Francis Church</p>
4	Consider responses to consultation	January 2016 to 30 March	Consider submissions and prepare draft recommendations report

	Purdah (Pre-election period)	30 March – 6 May	No action during pre-election period
5	Publish draft recommendations	May 2016 to June 2016	Submit report to Council, publish draft recommendations for further consultation with interested parties. <i>(Consultation period extended at request of Funtley Village Society)</i>
Communications Strategy: To include distribution of letters to interested parties, update website, consider other methods of communication depending on points raised by residents in draft consultation report.			
6	Report to full Council	July 2016	Council to receive details of outcome of consultation and consider recommendations <i>(Report originally scheduled to go to June but moved to July due to extended consultation period)</i>
7	Publish final recommendations	Mid July 2016	Council publishes recommendations.